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ADYAPAN

# Adyapan School

## HR Management



Duration - 2 months

Industry  
Certification



Skill India Certified

250+  
Partner Companies

# From recruitment to performance own HR management.

From people management to organizational impact — become industry-ready.

This immersive HR Management program takes you beyond foundational concepts into real-world human resource practices. Learn recruitment, performance management, employee engagement, labor laws, and HR analytics through hands-on case studies and guided workflows. With a strong focus on practical implementation and industry practices, you'll graduate with the ability to manage talent effectively, drive organizational growth, and make strategic HR decisions with confidence.

**8**

WEEKS

**30+**

PROGRAMS OFFERED

**20,000+**

STUDENTS

250+ PARTNERED COMPANIES



ABOUT ADYAPAN SCHOOLS

## Where education meets real-world impact

Not just a course — a platform to launch  
your career.

Adyapan Schools was built with a single conviction:  
learning works best when it happens in the real world.  
We partner with top companies, mentors, and industry  
platforms to ensure every student graduates with a  
portfolio of work that speaks louder than a certificate.

Our programs combine rigorous coursework with live  
client projects, giving you the skills and proof-of-work  
that employers actually want.

### MISSION

To equip ambitious learners with  
practitioner-level digital  
marketing skills through mentor-  
led, project-based education that  
bridges the gap between learning  
and earning.



### VISION

To be India's most trusted  
launchpad for the next generation  
of marketing leaders — defined  
not by degrees but by the real  
work.



## Everything you need to grow fast

### PROGRAM HIGHLIGHTS

#### Live Industry Projects

Work on campaigns for real brands alongside your coursework. Build portfolio projects that prove your expertise to employers.

#### 1-on-1 Mentorship

Dedicated mentors from Google, Microsoft, Mastercard and more. Get personalized guidance and industry connections.



#### AI-Powered Marketing

Learn cutting-edge AI tools alongside evergreen fundamentals. Stay ahead of the curve in a rapidly evolving landscape.



#### Dual Certification

Earn both a Course Completion and Internship Certificate – accredited by Skill India Digital Hub and NSDC.



#### Internship Guarantee

Graduate with an internship completion certificate from a live brand project. Concrete, resume-ready proof of work.



#### Industry Network

Join a network of alumni at Amazon, Google, Adobe, Microsoft. Access exclusive hiring events and referral opportunities.

## CURRICULUM

# 8 weeks. 8 modules. Infinite impact.

### WEEK 1

#### Fundamentals of HR Management

- Discussion of Curriculum
- Introduction to HRM, its role, and organizational importance
- Job analysis and job design
- Recruitment and selection processes
- Introduction to performance management
- Understanding corporate HR departments and functions



### WEEK 2

#### Training, Engagement & Retention

- Training and development methodologies
- Employee engagement and retention strategies
- Labor and employee relations
- Background verification and onboarding procedures



### WEEK 3

#### Compensation, Benefits & Diversity

- Designing compensation and benefits packages
- Legal aspects of HR (Factories Act, EPF, ESI, Gratuity, etc.)
- Diversity and inclusion in modern workplaces
- Practical exposure to HR modules for payroll and compliance



## CURRICULUM

# 8 weeks. 8 modules. Infinite impact.

### WEEK 4

#### HR Metrics, Analytics & Technology

- HR data-driven decision-making
- Understanding HR metrics and analytics dashboards
- Introduction to HRMS systems (Zoho People, SAP SuccessFactors)
- HR strategy and long-term planning



### WEEK 5

#### Global HR & Leadership

- International HRM concepts and global workforce management
- HR in the digital era — automation, AI and analytics
- Ethical leadership and HR decision-making
- Strategic talent management and succession planning



### WEEK 6

#### The Modern HR Ecosystem

- HR in the gig economy and flexible workforce management
- Employee wellness and wellbeing initiatives
- Managing organizational change and transformation
- Capstone outcome-driven session: HR strategy & planning



## CURRICULUM

# 8 weeks. 8 modules. Infinite impact.

### WEEK 7

#### Payroll, Compliance & Separation

- Payroll processing and statutory compliance overview
- Leave, time, and attendance management
- Rewards, recognition, and retention programs
- Exit management, attrition control, and full & final settlements



### WEEK 8

#### HR Policy Design

- Designing HR policies for startups and SMEs
- Creating an employee handbook and organizational code of conduct
- Review of HR digital tools, analytics, and leadership integration
- Capstone Project Presentation & Evaluation



WHO THIS IS FOR

## This course is perfect for

Students & Career Starters

Aspiring HR Professionals & People Managers

BBA, MBA (HR), Psychology & Commerce Students

Working Professionals Transitioning to HR Roles

Recruiters, HR Executives & Talent Acquisition Specialists

Entrepreneurs & Managers Handling Teams & Workforce

### CERTIFICATIONS



### ALUMNI NETWORK

## Our alumni work at world-class companies

Amazon

Adobe

Google

Autodesk

Microsoft

Deloitte

Your career switch is one click away.

Ready to begin? Apply at [adyapanschool.com](https://adyapanschool.com) or email us at [support@adyapan.com](mailto:support@adyapan.com)

Apply Now